



Terms and Conditions for Registered Artistes

By registering with Extra People Ltd as an artiste you agree to the following terms and conditions.

Registering online with Extra People Ltd does not guarantee you will be entered on to our main casting directory. You may however be offered work on productions as a result of this registration.

Information provided on the Extra People registration form may be entered onto the Extra People computer database and your picture profile may be used in on the Extra People Website and brochures.

Protecting your information

Extra People will maintain all data provided by artistes in accordance with requirements and principles of the Data protection Act 1998 Chapter 29.

Money matters

Commission is due to Extra People on any professional work obtained directly or indirectly through any introduction via Extra People. Extra People endeavors to pay the artist within ten working days of receipt of correct payment from the client. Payments to artists will only be made once the corresponding payments from the client are received and cleared through the Extra People bank. Extra People does not accept liability for bankrupt or defaulting clients who owe fees to artists, although every attempt possible will be made by Extra People to recover your money.

Payments, made to Extra People may come from different companies and may not necessarily be paid in the order in which your jobs were completed. Should you not fulfill, or be late for any booking, you shall be responsible for any waiting time or fees incurred. Should you fail to turn up for a booking without giving prior notice and without good reason, your name may be removed from the Extra People register.

Your responsibilities

If you accept a booking we will expect you to attend. If for a specific reason you cannot attend, you must inform Extra People immediately so that we, in turn, can inform the client and, if necessary, replace you. We require a minimum of 24 hours notice. When accepting a booking from us you must contact us the day before to get your call time (preferably between 4pm and 6.30pm) although you may receive calls outside of these times. Please acknowledge immediately any messages left for you by Extra People relating to work from us, whether you are available or not. Please keep a record of all bookings with dates, times, companies, hours worked etc.

Please arrive early for work. If you are going to be late please contact Extra People immediately to advise us what time you expect to arrive so that we may inform the production company. On the day of work, please make sure that you sign out (if required to do so) and should you have queries about your grade or hours worked please raise these with the 2nd or 3rd Assistant Directors before you sign the release form.

Please keep us up to date with your body measurements and let us know of any changes to those or any major changes to your appearance.

Payments

Extra People pay through the BACS system direct into your bank account. You will be sent a remittance advice detailing what has been paid into your account. Please check both your bank statements and our remittance advice carefully. We will always try to answer any questions about fees due to you. Should you fail to receive payment after a reasonable period, please inform us immediately. We may ask you to refer to your diary so please have any dates and details ready before you contact us.

You are aware and accept the commission rates of Extra People Ltd.

Extra People are free to join and all photography is free. We are required to deduct an administration cost from your second job with extra people. Whilst our competitors deduct from your first job, we deduct from your second to help you, and to prove we intend to get you more than one job. This fee will be £39.95 and is a one off payment, this will be deducted from your pay for that job. When we update our books every 12 months artists wishing to remain with Extra People will benefit from a reduced administration cost.

Commission Deductible

Film & TV Background 17.5%

Feature TV, Film, Commercial & Editorial 17.5%

Photographic & Background Commercial 17.5%

Voice Overs 17.5%

Theatre (by negotiation) 12 %

N.B. Minimum Commission Charge £5.00

All commission charges are subject to VAT as per government rulings where appropriate.

Press and Publicity

Any publicity resulting from a booking must be discussed with Extra People first. The artist is reminded that script and programme confidentiality is vital and that you must not disclose information about any character or programme or commercial without prior permission from Extra People, the Production company and/or Advertising Agency. We expect our artists to maintain a professional standard at all times.

International work

Due to extra costs and expenses involved when working on international jobs, Extra-People Ltd shall charge commission at 20%.